



# Frequently Asked Questions (FAQs)

Lal Bahadur Shastri Paramedical Skill And Training Council (LBSPSTC)

## AFFILIATION FAQ

### 1) What is Affiliation?

Ans. "Affiliation" means formal affiliation of a College with the LBSPSTC for the purpose of preparing students for admission to the Council's examination. It includes affiliation under all categories and of all types.

### 2) Where should I apply for Affiliation?

Ans. The college aspiring to get affiliation from LBSPSTC may apply on the LBSPSTC website <https://lbspc.in>

### 3) Where can I get the complete details/requirements for affiliation with LBSPSTC?

Ans. Before applying for affiliation, the college are advised to refer to LBSPSTC Affiliation Bye-laws (which includes detailed requirements for college Affiliation) as well as the

Affiliation manual including Circulars for detailed procedure for submission of application and further processes available at <https://lbspc.in>

#### **4) Can a college apply itself or should apply through third party consultant?**

**Ans.** The procedure for affiliation has been simplified to the extent that a college fulfilling all mandatory requirements as per the Affiliation Byelaws can apply easily in a user-friendly manner through the website <https://lbspc.in>. Besides the Council doesn't expect any college to apply through third party/consultant etc.

#### **5) Why there is a need to integrate NEP with affiliation?**

**Ans.** To attain the goal of data driven decisions, achieve transparency, bring accountability in the entire process and reduce compliances through timebound disposal of the applications for affiliation, there is a need to integrate the recommendation of NEP with affiliation.

#### **6) Why LBSPSTC for affiliation?**

**Ans.** The Lal Bahadur Shastri Paramedical Skill and Training Council (LBSPSTC) is the premier National Council under the aegis of Ministry of Education. The main mandate of LBSPSTC is to affiliate college for conducting Diploma or Certificate Level Examinations.

- LBSPSTC is the Pacesetter Paramedical Council in India that has a pan-India and International presence.
- More than 145 colleges are affiliated with the Council in India and 2 countries as on date.

#### **7) What are the major changes in affiliation process?**

**Ans.** Major changes in the affiliation process to make the system more accountable are as follows:

- Initial scrutiny of all six mandatory documents by the Council.
- After clearance by Council, proceed for filing up of remaining part of application.
- Display of Mandatory disclosure at college website
- Introduction of System generated self-certification /System generated DEO certificate
- Introduction of Virtual Inspection
- Change in period of Affiliation from 03 years to 05 years
- Digital Signature of the college for authenticating the information/documents uploaded.
- Constitution of review committee for rejected cases after inspection.

#### **8) What is the timeline for applying for fresh affiliation/upgradation/extension etc.?**

**Ans.** Refer the circulars issued/uploaded in Council website from time to time.

**Note:**

- In case of application for extension of Affiliation, College can apply beyond the period with the fees as mentioned in the Appendix I of Affiliation Bye-laws.

**9) What is Public Disclosure?**

**Ans.** Public Disclosure as per Appendix 3 of Circular 09 dated 12.03.2023 where display of vital information about college in their website so as to facilitate the stakeholders to acquaint themselves about the college.

**10) Is it mandatory for schools to maintain website?**

**Ans.** Yes, the college are required to develop and maintain its website providing vital information about the college on the website.

**11) Whether the college is eligible to apply again if the pre-registration of application for affiliation becomes invalid?**

**Ans.** The college will be eligible to apply afresh in the next session along with requisite fees.

**12) What are the documents needed to be submitted at Part A?**

**Ans.** The college applying for affiliation must have the following documents and data should exactly be the same.

- ✓ Recognition Certificate. (Not required for the Government college and college located in foreign countries)
- ✓ Registration certificate of Society or Trust/ Certificate of incorporation of the company running the college
- ✓ Land Certificate
- ✓ Fire Safety Certificate
- ✓ Building Safety Certificate

**13) How a college will know that it is qualifies to fill part B of the application?**

**Ans.** After completing the pre-registration form in Part A, the details/information submitted by the college will be scrutinized by the council/system and on fulfilment of mandatory requirements of Affiliation Bye- laws. **The status will be available in the progress panel. Thereafter, the remaining part of application can be filled.**

**14) How will the college ensure that the documents submitted are valid or not?**

**Ans.** The certificates/documents submitted by the college must be issued by the appropriate Government authority and valid as on date of final submission of application for affiliation. **The documents uploaded shall be scrutinized by the council and the status will be available in the progress panel.**

**15) What is the next step after filling part A and Part B?**

**Ans.** College fulfilling the mandatory conditions will be inspected by a committee generally comprising two members.

**16) Whether inspection of college will be done physically or virtually?**

**Ans.** Inspection of college shall be done in the manner prescribed by Council from time to time. Please also refer to the clause no. 09.2 and 09.4 of the Affiliation Byelaws.

**17) What would be the optimum enrolment of students?**

**Ans.** The number of students in the class should not be very large. The optimum number in a section of a class is 20

**18) What are the facilities available in college laboratories?**

**Ans.** College laboratories which include composite science lab or/and separate Physics, Chemistry, Biology lab and Computer Science lab should have minimum size of 9 m. x 6 m. each (approximately 600 sq. ft).

**19) What would be the criteria of boundary wall?**

**Ans.** The school must possess pucca concrete boundary wall or wall with iron grilled fencing with appropriate height of 6 ft on all four sides of the college campus.

**20) Who is the authority to issue safety certificates?**

**Ans.** The safety certificates should be issued by competent government authority of the State/District. In case of Building safety certificate, the certificate 139 issued by government empanelled engineer with valid copy of license issued by the certifying authorities is also acceptable.

**21) What is the Academic parameter which Inspection committee will verify?**

**Ans.** Inspection committee will verify the following academic parameters:

1. The College has a clear vision that is communicated to all stakeholders through websites, almanac etc.
2. The college has an annual development plan, for all aspects related to a college.
3. Principal/ College leader understand new curricular practices and applies them in the college.
4. Teachers have annual/ term-wise academic plans.
5. College conducts student enrichment activities to develop 21st century skills and real-life competencies.

- 6. College has provisions for regular professional development of teachers.
- 7. College promotes and adopts eco-friendly practices (water harvesting, solar lighting, recycling etc.).

**22) What will happen if inspection of college does not take place on stipulated date?**

**Ans.** In case, the inspection committee is ready and the college intentionally fails to get the Inspection done on the stipulated date communicated by the Council (except for the reasons beyond control) in the inspection letter, the college will be penalized with a monetary penalty of Rs 15200/- and fresh schedule shall be communicated. The above process shall be followed till the inspection is conducted as per date decided by the Council. However, the application shall be rejected if the College fails to get the inspection done after three opportunities.

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